

STAFF REPORT

DATE: October 24, 2022
TO: Sacramento Regional Transit Board of Directors
FROM: Tabetha Smith, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF SEPTEMBER 12, 2022

RECOMMENDATION

Motion to Approve.



**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
September 12, 2022**

ROLL CALL: Roll Call was taken at 5:31 p.m. via Zoom. PRESENT: Directors Budge, Harris, Hume, Jennings, Schenirer, Serna, Valenzuela, and Vice Chair Kennedy. Absent: Chair Miller and Director Howell. Director Nottoli joined the meeting at 5:35 p.m.

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of August 22, 2022
- 2.2 Resolution 2022-09-098: Amending Title II (Conflict of Interest and Code of Ethics) of Sacramento Regional Transit District's Administrative Code to Revise Appendix A (O. Sanchez-Ochoa)
- 2.3 Resolution 2022-09-099: Revisions to Personnel Policy Manual (PPM) (S. Valenton)
- 2.4 Resolution 2022-09-100: Approving Amendment No. 1 to Amended and Restated Credit Agreement with U.S. Bank National Association for an Extension of the \$20 Million Line of Credit Facility to September 30, 2023 (J. Adelman)
- 2.5 Resolution 2022-09-102: Conditionally Approving the Award of Construction Contract for Low Floor Vehicle Platform Conversion Phase 1 to PNP Construction, Inc. for the Base Bid and Delegating Authority to the General Manager/CEO to Award the Additive Alternates (L. Ham)
- 2.6 Resolution 2022-09-103: Delegating Authority to the General Manager/CEO to Designate Four Calendar Weeks During FY23 to Suspend Payment of Fares on SacRT Service (J. Adelman)
- 2.7 Resolution 2022-09-104: Award Contract for Construction Management Services for Dos Rios Light Rail Station Project to 4LEAF, Inc. (L. Ham)
- 2.8 Resolution 2022-09-105: Conditionally Suspending Fares in the Natomas-North Sacramento SmarT Ride Zone for October 2022 (J. Adelman)
- 2.9 Conditionally Delegating and Delegating Authority to the General Manager/CEO to Approve and Execute an Amendment and a Work Order for the Downtown Riverfront Streetcar Project (L. Ham)

- A) Resolution 2022-09-106: Conditionally Delegating Authority to the General Manager/CEO to Approve and Execute the Fourth Amendment to the Contract for Downtown Riverfront Streetcar Design Services with HDR Engineering, Inc.; and
 - B) Resolution 2022-09-107: Delegating Authority to the General Manager/CEO to Approve and Execute a Work Order to the Contract for Environmental Support Services with AECOM Technical Services, Inc. for the Downtown Riverfront Streetcar Project
- 2.10 Approving License Agreements for Underground Conduit and Fiber with MCIMetro Access Transmission Services LLC (DBA Verizon) at Three Locations (J. Adelman)
- A) Resolution 2022-09-108: Approving License Agreement for Underground Conduit and Fiber with MCIMetro Access Transmission Services LLC at 39th Street and R Street; and
 - B) Resolution 2022-09-109: Approving License Agreement for Underground Conduit and Fiber with MCIMetro Access Transmission Services LLC at 65th Street and Q Street; and
 - C) Resolution 2022-09-110: Approving License Agreement for Underground Conduit and Fiber with MCIMetro Access Transmission Services LLC at 59th Street North of S Street
- 2.11 Approving the Second Amendment to the Contract for GESS – 2020 with Psomas and Delegating Authority to the General Manager/CEO to Approve and Execute Amendments and Work Orders for General Engineering Support Services with Psomas (L. Ham)
- A) Resolution 2022-09-111: Approving the Second Amendment to the Contract for General Engineering Support Services – 2020 to Exercise Option Years 4; and
 - B) Resolution 2022-09-112: Delegating Authority to the General Manager/CEO to Approve and Execute Amendment No. 1 to Work Order No. 7 to the Contract for General Engineering Support Services – 2020 for Final Design of Low Floor Phase 2 with Psomas; and
 - C) Resolution 2022-09-113: Delegating Authority to the General Manager/CEO to Approve and Execute Work Order No. 11 to the Contract for General Engineering Support Services – 2020 for Engineering Services of Blue Line Low Floor Vehicle

Platform Conversion Project with Psomas

Director Harris commented on Item 2.7 awarding a contract for construction management services for the Dos Rios Light Rail Station Project to 4LEAF, Inc., a project that District III has been waiting a long time for. He shared that the City hired 4LEAF to work on the McKinley vault project and they performed admirably. He moved the item.

Director Harris moved; Director Budge seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Hume, Jennings, Nottoli, Schenirer, Serna, Valenzuela and Vice Chair Kennedy. Noes: None; Abstain: None; Absent: Chair Miller and Director Howell.

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

The Clerk read a written public comment from Kay Crumb into the record.

Kay Crumb stated she is an avid transit rider who relies on bus and light rail as her main source of transportation and is recommending expansion of light rail to locations that are more desirable and to remove unnecessary stops on the gold line. She provided an example and asked for improvements to be considered.

Public comment was taken by phone from Glenn Mandelkern, Megan Callaway, and Lauren O.

Mr. Mandelkern commented on the SacRT Bus Stop Improvement Plan Open House with SacRT and Civic Thread. He recommended that riders and those involved with transit attend the series of interactive meetings to find out what it takes to make a fully functioning, complete, safe, and attractive bus stop.

Ms. Callaway stated she is a homeowner on Freeport Blvd. She stated that she is concerned with the increased number of times she has had to call law enforcement in the last few weeks. Ms. Callaway is requesting the Board take action as soon as possible to protect the safety and property of the residents surrounding the light rail station. She is requesting 24/7 monitoring of the light rail property, a text alert system be put in place to inform neighbors when there is police response and that individuals who throw objects into the yards of residences be prosecuted and removed from the premises.

Vice Chair Kennedy recognized the seriousness of Ms. Callaway's concerns but because the item is not on the agenda the discussion would be limited due to the Brown Act.

Director Serna asked Mr. Li for his involvement and follow through to see what can be done through SacRT's security and the Sacramento Police Department to make that part of the light rail line much safer.

Mr. Li replied that SacRT will be looking into the situation as soon as possible.

Lauren O, also a resident on Freeport Blvd., shares Ms. Callaway's concerns of security and safety, especially during non-working hours.

7. NEW BUSINESS

- 7.1 Resolution 2022-09-101: Declaring the Damaged Electrical Service at 7th and Capitol an Emergency (L. Ham) [**Note: Resolution Requires 4/5th vote**]

Laura Ham provided a brief history and status of the damaged electrical service. The damage is related to broken conduit under 7th street and over time has caused the wire powering the entire station to fail. SacRT has been using an onsite generator to power only the lights at the station which has been replaced multiple times due to mechanical failure and theft. Due to several attempts for solicitation, the continued need to replace generators, and the urgent need to restore full and reliable electrical service, staff recommends that the Board declare the electrical damage an emergency and authorize the suspension of competitive bidding for a contract of up to \$85,000 under the General Manager's authority.

Director Valenzuela said this is an urgent issue and she supports the solution. She thanked Mr. Li, Ms. Ham and staff for being proactive with addressing constituent issues while working out the solution.

Director Valenzuela moved; Director Budge seconded approval of Resolution 2022-09-101 as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Hume, Jennings, Nottoli, Schenirer, Serna, Valenzuela and Vice Chair Kennedy. Noes: None; Abstain: None; Absent: Chair Miller and Director Howell.

8. GENERAL MANAGER'S REPORT

- 8.1 General Manager's Report
- a. Major Project Updates
 - b. SacRT Meeting Calendar
 - c. Semi-Annual Report: EEO Officer
 - d. Semi-Annual Report: General Counsel
 - e. Semi-Annual Report: Internal Auditor

Mr. Li thanked the SacRT Team, especially the Light Rail maintenance workers, for working tirelessly around the clock last week when the region experienced a record heat wave which had a major impact on light rail trains and infrastructure. SacRT quickly implemented an emergency response plan to minimize and address any service disruptions. SacRT partnered with Sacramento County OES to offer system-wide free rides on all services to ensure the region's most vulnerable populations were able to get to and from cooling centers.

Mr. Li reminded everyone that SacRT is continuously recruiting for a variety of positions and will be hosting several in-person hiring events for open positions. SacRT offers a generous and competitive benefits package and a \$2,000 signing bonus for bus drivers.

Mr. Li acknowledged that in-person hiring events are an effective way to recruit and quickly hire employees. Last month, SacRT hosted a Paratransit Operator Hiring Event with fantastic results. There were 101 attendees and 45 on the spot conditional offers were extended to applicants. In addition, SacRT HR staff attended the Multicultural Business & Career Expo which targets hard-to-reach multicultural markets and will continue to look for creative ways to fill vacancies especially as ridership increases.

Mr. Li announced that earlier this evening, the Board approved the sponsored program to operate the free rides on SmARt Ride in the North Natomas area this upcoming October as part of Clean Air Month. Last year, the fare-free month generated 1,900 boardings within the zone, up over 30% from the average month and SacRT anticipates this number will continue to increase. Mr. Li thanked Natomas Jibe and their staff, including outgoing CEO, Becky Heieck, and newly appointed incoming CEO, Melissa Meng, for providing funding to make this promotion a reality.

Mr. Li announced that SacRT will be an active participant in California's 5th Annual Clean Air Day celebration on October 5th. SacRT has partnered with the Coalition for Clean Air to provide free rides system-wide to help encourage residents to reduce their carbon footprint. Mr. Li encouraged everyone to take the Clean Air Day pledge.

Mr. Li stated that over the Labor Day weekend, SacRT participated in the 32nd Annual Chalk It Up Festival featuring amazing and creative artwork, including chalk art that promoted taking transit. The SacRT sponsored square won the 1st place People's Choice Award for best art, which was designed by chalk artist Nestor Mendoza. SacRT's street team was out at the event engaging with spectators, many who traveled to the event with a SacRT Free Ride flyer.

Mr. Li recognized the SacRT Street Team has been busy while the Sacramento region experiences a significant uptick in events. Over the Labor Day weekend, SacRT partnered with the City of Elk Grove to add supplemental bus service to serve the Elk Grove Multicultural Festival. On September 18th, the Franklin Boulevard Partnership will host the Back to the Boulevard event in celebration of Mexican Independence Day and SacRT will be providing supplemental bus service from the Sacramento City College Light Rail Station and free rides to the event. On September 23rd and September 24th, the

Farm to Fork Street Festival will be held on Capitol Mall, which is located steps away from SacRT's downtown light rail stations and bus stops. SacRT is excited to provide free rides on September 25th to celebrate the City of Citrus Heights' 25th Anniversary. Sunday Funday is Citrus Heights' premiere family and community event, and SacRT's SmaRT Ride bus will be on display to help educate riders about the microtransit service.

Mr. Li announced that in the coming week, SacRT will start seeking public input on a new brand identity. SacRT will soon be celebrating its 50th anniversary and the delivery of new low-floor vehicles and would like to increase visibility by helping riders and community members better identify SacRT vehicles and services.

Mr. Li provided an update from the recent press conference celebrating the launch of SacRT's Rolling Library Train. He shared some photos and thanked Chair Miller, Vice Chair Kennedy, Directors Valenzuela and Nottoli for attending the event. In partnership with the Sacramento Public Library, the exterior and interior of a light rail train was reimagined to take riders on a literary adventure to promote the region's library services. The interior design shows rows of books on shelves with hidden QR codes. Riders can scan the code to download a free eBook, audiobook or movie to watch as they ride. The rolling library includes far more than books, offering information on the library system, including courses for high school diplomas, job training or reserving items from The Library of Things Program.

Mr. Li concluded his remarks with a reminder that Rail Safety Week takes place this month from September 19th through September 25th. SacRT joined forces with Operation Lifesaver Inc. to help prevent tragedies around railroad tracks and trains. The annual event concentrates on public attention and the need for rail safety education and saves lives by educating and empowering the public to make safer decisions around tracks and trains.

Director Valenzuela applauds SacRT for stepping up and providing bus access to cooling centers during the heat wave. She is concerned that the requirement of having a printed flyer to travel to cooling centers creates a barrier and would like consideration of removing that requirement. Director Valenzuela loves the idea of the Rolling Library Train and would like to see more things like this explored in the future.

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

11. ANNOUNCEMENT OF CLOSED SESSION ITEMS

12. RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 6:11 p.m.

Roll Call was taken via Zoom: PRESENT: Directors Budge, Hume, Jennings, Nottoli, Schenirer, Serna, Valenzuela and Vice Chair Kennedy. Absent: Chair Miller, Directors Harris and Howell.

13. CLOSED SESSION

- 13.1 Conference with Labor Negotiator
Pursuant to Section 54957.6
District Negotiator: David Topaz
A. Employee Organization: ATU

- 13.2 Conference with Legal Counsel
Pursuant to Gov. Code Section 54956.9
Existing Litigation
 - A. Tariq Castillo v. SacRT
Case Number 34-2018-00235414

14. RECONVENE IN OPEN SESSION

15. CLOSED SESSION REPORT

There was no Closed Session Report.

16. ADJOURN

As there was no further business to be conducted, the meeting was adjourned at 6:48 p.m.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary